



# Apprenticeship Adviser (Plumbing & Mechanical Services)

Package: £16,000-£18,000 (24 month fixed term contract)

## The Organisation

PMST (Plumbing & Mechanical Services Training Ltd) the Industry Led Training Body (ILTB) delivering Modern Apprenticeships in plumbing, heating & ventilation, air conditioning and refrigeration (HVACR), and Gas to NVQ Level 3 in Northern Ireland requires an Apprenticeship Adviser (Plumbing & Mechanical Services)

## The Role

Reporting to the Training Adviser Team Leader, the Apprenticeship Adviser will be a self motivated and assertive individual who will monitor and progress the learning programmes of apprentices in Plumbing, HVACR and Gas significantly enhancing PMST's capacity to manage the Apprenticeships NI Scheme in collaboration with all key stakeholders.

## Qualifications

Possessing a minimum of 5 GCSE's (A-C) including English and Math's, you will have at least 1 year's experience of people development and delivery of training/

presentations and have excellent planning and organisational skills.

**Also required: Associate Assessors** (rates negotiable)

To carry out site assessments throughout Northern Ireland and assist in the development of candidate NVQ portfolios through our new state of the art online system.

**Experience necessary:** Assessing of NVQ onsite evidence and portfolio building at level 3.

**Qualifications necessary:** Level 3 Plumbing Certificate, Current assessor award A1/2 or D32/33, CSR Card, access to a car.

If you feel you have the skills necessary for either of these roles, please request an application form by contacting Kirsty Hogg at: 02890 737294 or email:hoggk@pmst.co.uk or write to: PMST, The Mount, 2 Woodstock Link, Belfast BT6 8DD. **Closing date for return of applications for both positions: Friday 3 September 2010 at 12.00pm**